



Fees - Terms & Conditions

Winter Term 2011

Monday, 5 September 2011 – Sunday, 18 December 2011

Payment is due in 2 halves:

1st payment – w/c Monday, 5 September 2011

2nd payment – w/c Monday, 24 October 2011

- Fees can only be paid in 2 instalments per Term.
- Weekly payments for non 'pay weekly' classes will NOT be accepted.
- Multiple class discount applies.
- To qualify for the discounted rate, fees must be paid within the first 2 weeks of each Half Term.
- Any fees paid after this initial period will not qualify for a discount.
- An additional late fee of £20 will be charged if payment is not received by the end of Term.

Payment for Summer Term

1st Half Term:

Discount rate: Monday, 5 September to Sunday, 18 September 2011.

Non Discounted rate: from Monday, 19 September 2011

2nd Half Term:

Discount rate: Monday, 24 October to Sunday, 6 November 2011

Non Discounted rate: from Monday, 7 November 2011

Late Fee charged after Sunday, 18 December 2011

- Any returned cheques will also incur a handling charge.
- Receipts are issued upon payment of fees. In the unlikely event of an error, proof of a receipt is required.
- Payment dates will be displayed on the notice board in Reception at the start of each Term hereafter.
- Payments are accepted in the forms of cash, Credit/Debit card and cheque (please ensure your/pupil's name and address is written clearly on the back of the cheque). We can now also receive Credit/Debit card payments over the telephone.
- **You are required to give a half a term's notice if you wish to swap or stop classes.**